

**Grace A. Dow Memorial Library
Kindle eReader User Agreement**

I understand that the Kindle eReaders are available for use by minors ages 6-17 through the Youth Services Desk and that the eReader may only be checked out to the parent or legal guardian of the minor. I agree to fully abide by the following policies and procedures. **Please initial in the space provided after reading each section and then sign and complete the bottom.**

_____ I understand that I shall have a current Grace A. Dow Memorial Library card with no outstanding fines and/or overdue materials in order to check out an eReader. My current government issued photo ID is required to validate my Library record. I understand that the Library reserves the right to refuse service to anyone who abuses equipment or who is repeatedly late in returning items to the Library.

_____ I understand that I can only check out one (1) eReader at any time for a period of twenty-one (21) days and that there is no renewal allowed or grace period for returning the eReader. A \$3.00 per day fee will be charged each day that the eReader is overdue. If the eReader has not been returned within seven (7) days past the due date, I will be charged the full replacement cost of eReader. If the replacement cost has not been paid in full within fourteen (14) days my account may be turned over to the City Attorney for collection and all Library privileges will be suspended.

_____ I understand that I may check out up to four (4) eBooks from the Library's OverDrive Services at a time and that eBooks must be downloaded by a Library staff member at the Youth Services Desk.

_____ I understand that the eReader must be checked in at the Youth Services Desk by a Library staff member and that I cannot leave the eReader at the Youth Services Desk if a Library staff member is not present. I understand that to be considered "checked in" I must return the eReader and all of its accessories at the Youth Services Desk and the staff member must verify the condition of eReader and its accessories. I understand that I must return the eReader to the Youth Services Desk at least thirty (30) minutes before the time the Library closes to ensure that the Library staff member has sufficient time to complete the check-in process.

_____ I agree that I will not return the eReader in the book drop. I understand that placing the eReader in the book drop may result in damages to the eReader that I will be responsible for and further that returning the eReader in the book drop **will result** in my eReader privileges being revoked.

_____ I understand that while I have the eReader checked out I am completely responsible for its safety and use. I accept responsibility for any damage or loss that results from accident, theft, misuse or neglect. I will use the eReader in a responsible manner, keeping it in its protective case at all times. No food or drink shall be consumed in the immediate vicinity of the eReader.

_____ I will not attempt to download any programs or files onto the eReader nor will I change the system configuration or settings. I will not attempt to troubleshoot problems with the eReader.

_____ I understand that the Library is not responsible for any liability, damages or expense resulting from use, misuse or connection of the eReader. Any use of the eReader for illegal purposes or unauthorized copying of copyright protected materials in any format is strictly prohibited and may result in the suspension or revocation of my Library privileges.

_____ I accept full financial responsibility for the eReader and agree to pay all costs of the eReader and/or its accessories should they be lost, stolen, altered or damaged (including stained, torn, broken, exposed to water, extreme temperatures or smoke). I understand that the replacement cost for the eReader is, at a minimum, **\$110**. If the replacement cost has not been paid in full within fourteen (14) days of demand for payment my account may be turned over to the City Attorney for collection and all Library privileges will be suspended.

By signing this User Agreement I acknowledge that I am legally bound to this Agreement. Failure to comply will result in my Library privileges being suspended or revoked and costs of repair and/or replacement being assessed. I understand and agree to comply with the terms of this User Agreement.

Signature of Borrower

Library Card Barcode

Date

Print Name of Borrower
1/2015

Library Employee

For internal use only:

eReader Number: _____ Time checked out: _____ Date/Time checked in: _____

Staff comments: _____

Outline of eReader to designate damages to be included here.